

MAINTENANCE LOG : MICROSCOPE

MONTH AND YEAR: _____

Date	Clean dust using silicon cloth	Fingerprints, grease and oil are cleaned using gauze lightly moistened with methyl alcohol	Oil-immersion lens is cleaned 3-4 times using gauze lightly moistened with methyl alcohol	Stage is disinfected using 0.1% sodium hypochlorite solution	Work done by	Work supervised by
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
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30						
31						

MONTHLY RECORD OF CHANGING THERMOGRAPHS OF COMPONENT STORAGE EQUIPMENTS

MONTH AND YEAR: _____

EQUIPMENT DETAILS (name, serial no., model)	WEEK	DATE	TIME	WORK DONE BY	SUPERVISED BY	REMARKS
REFRIGERATOR	1					
	2					
	3					
	4					
DEEP FREEZER	WEEK					
	1					
	2					
	3					
PLATELET AGITATOR & INCUBATOR	WEEK					
	1					
	2					
	3					
	4					

WEEKLY MAINTENANCE		DATE			REMARK FOR WEEK
CENTRIFUGE	CLEANING				
	DISINFECTION				SIGNATURE OF SUPERVISOR

MONTHLY MAINTENANCE		DATE	REMARKS FOR THE MONTH IF ANY
DEEP FREEZER	DEFROSTING		
	DISINFECTION		SIGNATURE OF SUPERVISOR